

Form 2
[See section 78]

SAMPLE REGISTRATION APPLICATION FORM
<p><i>The Chairperson Civil Society Organizations Authority Thimphu, Bhutan</i></p> <p><i>Sub: Application for Registration</i></p> <p><i>Dear Sir/Madam</i></p> <p><i>(please mark):</i></p> <p><input type="checkbox"/> We want to register as a Public Benefit Organization (PBO)</p> <p><input type="checkbox"/> We want to register as a Mutual Benefit Organization (MBO)</p> <p><input type="checkbox"/> We want to accredit as a Foreign Civil Society Organization (FCSO)</p>
<p>Organization information</p> <p>Name of Founder:.....</p> <p>Name of organization:.....</p> <p>Postal address of the registered office:.....</p> <p>Proposed location of its registered office:.....</p>

Registration documents include:

- Articles of Association (2 copies) including the duly filled form 3
- Board Resolution authorization the registration of the Organization by the founder
- The Memorandum of Association (2 copies) including the duly filled form 4
- Copy of Citizenship Identity Card/Passport of founders and first trustee
- The Code of Ethics (PBO)
- Security Clearance Certificate of applicants and first Trustees
- The 3 year plan (PBO)
- Bio data of members justifying their expertise to represent the interest of the CSO
- The Board's Commitment (PBO)
- Endowment Fund evidenced by a Bank Statement (MBO)
- Income, asset and liability form of the founder
- conflict of interest and document retention policy
- Pictorial design of the Organization's logo
- Internal service regulations
- The Declaration of the Act compliance

<p>... /... .. /... ..</p> <p>Date of submission</p>	<p>.....</p> <p>Name of Applicant</p> <p>Signature</p>	<div style="border: 1px solid black; padding: 5px; width: 60px; margin: 0 auto;"> <p><i>Legal Stamp</i></p> </div>
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For official use (CSO Authority):