

Form 4
 [See section 82(2)]

| THE ARTICLES OF ASSOCIATION <i>(This form is also to be used as a checklist)</i> | | |
|---|--|--------------------|
| "We affirm that the attached Articles of Association contains the following information" | | |
| Name of organization:(PBO/MBO/FCSO) | | |
| Purpose of the organization | Provide a summary | |
| Objectives of the organization | Provide a summary | |
| Scope of activities | Provide a summary | |
| Register of members duly signed (mandatory for MBOs) | Provide a summary | |
| Grounds of admission of members | Provide a summary | |
| Rights and duties and privileges for members including admission and subscription fees | Provide a summary | |
| Grounds for termination or cessation of membership and the appeal procedure against such termination | Provide a summary | |
| The organization structure [<i>with clear explanation of accountability and reporting responsibilities</i>] | Provide a summary | |
| Procedures for nomination and election of Trustees including provisions on vacancy and terms of office | Provide a summary | |
| Powers and functions of the Board and its constituents | Provide a summary | |
| Conflict of interest and document retention policy | Provide a summary | |
| Number of staff making distinction between program and finance (mandatory of PBOs) | Provide a summary | |
| Rules and Regulations as specified in section 47 of the Act | Provide a summary | |
| Other information, if any:..... | | |
| The founders of the organization including the Trustees [<i>names, nationality, occupation and signatures, including the following details, email address, mobile numbers, fixed line numbers</i>]: | | |
| Dated ... /... /... | Witness to the above signatures Signature of witness: Name: Address: Occupation: | <i>Legal stamp</i> |